**Proposed E-Course Development Form**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***Course Information:*** | | | | | |
| Click or tap here to enter text. | Course Code: | | | Click or tap here to enter text. | Course Title: |
| English Arabic | Course Language: | | | Click or tap here to enter text. | Course Prerequisites: |
| Training courses | Elective courses | | | Mandatory courses | Course Type: |
| ***Faculty /Trainer Information:*** | | | | | |
| Click or tap here to enter text. | E-mail: | | Click or tap here to enter text. | | Name: |
| Ex | Ext.: | | Click or tap here to enter text. | | ID No.: |
| Click or tap here to enter text. | | | Choose an item. | | College\Institute: |
| Click or tap here to enter text. | | | | | Department: |
| 1. Click or tap here to enter text. 2. Click or tap here to enter text. | | | | | Peer Consultants: |
| ***Previous Experience:*** | | | | | |
| Has experience developing an e-course:  Yes No | | | | | |
| If yes, choose the type of experience :  Previous blended course teaching  Previous online course teaching  formal training\workshops | | | | | |
| ***Curriculum Teaching Policies:*** | | | | | |
| Self-study | | Blended | | Purely Online | Course format: |
| Training Certificates | | Bachelor | | Diploma | Degrees Requires This Course: |
| Click or tap here to enter text. | | Number of Enrolled Students: | | Click or tap here to enter text. | Teaching Semester: |
| ***Course Hours:*** | | | | | |
| Click or tap here to enter text. | | Practical Hours: | | Click or tap here to enter text. | Credit hours per week: |
| ***Course Outlines(syllabus):*** | | | | | |
| Click or tap here to enter text. | | | | | * Course General objectives: |
| Click or tap here to enter text. | | | | | * Course Description: |

|  |  |  |  |
| --- | --- | --- | --- |
| ***Anticipated Educational Material:*** | | | |
| Does the course use a standard textbook?  Yes  No  If no, describe: | | | |
| Normal and Animated Images | Audio | Video | E -textbook |
| ***Anticipated copyright issues regarding the material used in this course:*** | | | |
| Click or tap here to enter text. | | | |
| ***Assessment Method:*** | | | |
| |  |  |  | | --- | --- | --- | | **Percentage (%)** | **Assessment Type** |  | | Click or tap here to enter text. | Weekly Quizzes |  | | Click or tap here to enter text. | Quiz and knowledge Checks |  | | Click or tap here to enter text. | Midterm Exams |  | | Click or tap here to enter text. | Final Exam |  | | Click or tap here to enter text. | Individual Projects and Assignment |  | | Click or tap here to enter text. | Group Projects |  | | Click or tap here to enter text. | Case Studies |  | | Click or tap here to enter text. | Discussion Boards |  | | Click or tap here to enter text. | Essay\Research papers\Report |  | | Click or tap here to enter text. | In Person |  | | ***100 %*** | ***Total*** | | | | | |
| ***Rational for Proposed e-course*** | | | |
| 1. Describe how the proposed e-course would meet students’ needs.   Click or tap here to enter text. | | | |
| 1. What are the problems/obstacles that the e-course development would address and solve?   Click or tap here to enter text. | | | |

|  |
| --- |
| ***Rationale for Proposed e-course:*** |
| 1. Which of the following criteria are met by the course you are proposing?   Lack of classroom capacity.  Provide flexibility in student scheduling.  Innovative and creative use of e-course education.  Increase students’ access to course resources easily  …………………………………………………………………………………….. Other: |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

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| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
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| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
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| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
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| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
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| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

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| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 1: Course Contents (For each unit)**

|  |  |  |  |
| --- | --- | --- | --- |
| ***Course Contents:*** | | | |
| Click or tap here to enter text. | No. of lessons: | Click or tap here to enter text. | Unit: |
| ***First Lesson:*** | | | |
| Click or tap here to enter text. | | | Objectives |
| |  |  |  |  | | --- | --- | --- | --- | | Contents | Unit/Lesson | Lesson Subject | Lesson No. | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | Click or tap here to enter text. | Text. | Text. | No | | | | Subjects |
| |  |  |  | | --- | --- | --- | | Description | Unit/Lesson | Type of Assignment | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | Text | Text | Text | | | | Assignment and Projects |
| |  |  |  |  | | --- | --- | --- | --- | | Questions | No. of Questions | Unit/Lesson | Type of Exam | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | Click or tap here to enter text. | Text | Text | Text | | | | Quizzes, Midterm and Exams |

**Attachment 2: Course Timeline**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Note | Ending Date | Starting Date | Units\Lessons | Week |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 1 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 2 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 3 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 4 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 5 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 6 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 7 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 8 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 9 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 10 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 11 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 12 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 13 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 14 |
| Click to enter text. | Date | Date | Click or tap here to enter text. | 15 |

**Attachment 3: Multimedia**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Delivery Method | File Extension | Media Type | Unit\Lesson | File Name | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
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| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |
| Click to enter text. | Text | Click to enter text. | Click to enter text. | Click to enter text. | No |

**Attachment 4: Pledge**

|  |
| --- |
| ***Faculty /Trainer Acknowledgement of Pledge:*** |
| **I am the applicant faculty member** confirm that all information provided in regards to course contents and multimedia added are accurate and updated, and I have read and understand the CIS eLearning create and design course (e-course development) policy.  **I agree** to work with instructional designer assigned to me by the eLearning Center as I am obliged to attend throughout all e-course production stages until the delivery of this e-course.  **I agree** to teach this e-course for the agreed duration which is ………………………………, and withdraw from teaching this e-course only for convincing reasons approved by College/Institute Administration.  **I confirm** that copyrighted information provided in (e-course development form) is correct and I acknowledge that I have not received any external funds to write and develop this e-course.  **Signature of the Faculty Member /Trainer Applicant: …………………………………..…. , Date: ……………………………** |
| ***Chairperson /Department Head Acknowledgement of Pledge:*** |
| **I am a chairperson /Department Head** of …………………………………. Department, after reviewing and auditing the proposed educational content, I confirm that it covers the entire educational material of this course, as the content has been validated linguistically and educationally by a specialized Certified Committee.  **I agree** to provide an alternative teacher to teach this course in case the proposed teacher dropped out for any permitted reason.  **Signature of Chairperson/Department Head : …………………….….………………., Date: ……………..…………………….…** |
| ***Academic Affairs/Director Acknowledgement of Pledge:*** |
| **I am a deputy of academic affairs /Director** confirm that all information provided is accurate, and I am fully aware that the eLearning center management is not responsible in regards to mistakes included in the educational material contents or multimedia added.  **I agree** that the main role of eLearning Center is to produce and design the proposed course using the educational material provided by us as well as providing the technical support during and after the production process.  **Signature of Academic Affairs Deputy/Director:……………..……….…………. ,**  **Date : …………….…………………..….…** |